



Annexation Arbitration Process (HB2) Timeline

Phase 1		Phase 2				Phase 3				Phase 4			Phase 5: Arbitration		Conclusion	
Pre-Process Steps		DAY 1	DAY 2	DAY 3	DAY 4	DAY 5	DAY 6 -12				Day 13	Day 14	Day 15	Up to 59 Days following Panel Appointment	No Later than 60th Day	
CITY	Issues notification of annexation petition	Assign a Case Coordinator					Prepare list of "stikes."				Send "strikes" to DCA.			Work with Arbitration Panel.		The Panel of Arbiters must render its decision on or before the 60th day following its appointment. Advise DCA of all details of the final decision.
COUNTY	Issues notification of objection	Assign a Case Coordinator					Prepare list of "strikes."				Send "strikes" to DCA.			Work with Arbitration Panel.		
DCA		Receives notification of objection. Verifies format & contact information.	Prepares list of potential arbiters and confirms availability & commitment to process.		Provides list of potential arbiters to City and County and requests "strikes."						Review "strikes" . If both parties struck the same Academic, instruct the 2nd submitter to select another "strike".	Perform any late-stage housekeeping & confirmation of details.	Issue Notice to City, County, Arbiters, GMA, & ACCG appointing the Panel.			
GMA/ACCG	Advisory Role		Advisory Role. May coordinate with the Department to maintain pool of arbiters.		Advisory Role.				Advisory Role.							

This chart is provides a visual representation of the process described in O.C.G.A. 36-36-110, et seq. for the resolution of interjurisdiction disputes arising from local government territorial annexation proceedings. The forms required to initiate the HB2 Process as well as additional information about alternative dispute resolution can be found on the PQG website: <http://www.dca.ga.gov/development/PlanningQualityGrowth> .

For more information or clarification of this process please contact PQG at 404-679-5279 or pemd.opqgrp@dca.ga.gov.